



## Bear Lake Regional Commission

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### Minutes Bear Lake Regional Commission Garden City, UT September 29, 2021

#### Those in attendance:

Bradley Jensen- Board Chairman, Bear Lake County Commissioner  
Ron Jensen – Recreation  
Ken Brown - Rich County at Large  
Burdette Weston - Board Secretary, Mayor of Laketown  
Mike Leonhardt - Mayor of Garden City  
Dan Fisher - City Council of Montpelier  
Mitch Poulsen - Executive Director- Bear Lake Regional Commission  
Christy Jensen - Bear Lake Regional Commission

Also in attendance: James & Gary Teuscher CPA, Mike Allred-Utah DEQ

**Excused:** Sim Weston, Board Vice Chairman, Rich County Commissioner  
Albert Johnson, Bear Lake County at Large  
Roy Bunderson, City Council of Bloomington

Chairman Bradley Jensen conducted the September 29, 2021, meeting of the Bear Lake Regional Commission, the meeting started at 7:48 pm.

#### Approval of Agenda

Commissioner Jensen asked for an approval of the agenda, The agenda was reviewed, amended, and approved.

- **Mike Leonhardt motioned to approve the agenda amending it to add the signing of the Audit Engagement letter and Management Representation Letter.**  
**Burdette Weston seconded the motion. Motion carried.**

#### Gary Teuscher/ 2021 Audit Audit Engagement Letter

- **Ron Jensen made a motion to sign the Audit Engagement Letter with Gary Teuscher's accounting firm.**  
**Ken Brown seconded the motion, motion carried.**

### **Management Representation Letter**

A management representation letter is a letter issued by a client to the auditor in writing as part of audit evidences. ... It serves to document management's representations during the audit, reducing misunderstandings of management's responsibilities for the financial statements.

- **Mike Leonhardt made a motion to have the Board Chairman sign the Management Representation Letter**

**Burdette Weston seconded the motion, motion carried.**

Gary Teuscher presented the audit for the 2021 Fiscal year, the Audit was reviewed and approved and The financial certification signed.

The net position of the Bear Lake Regional Commission has decreased mostly because of the funding from the Idaho Aquatic Invasive Species (AIS) contract (which is mostly restricted pass-through funds to support the Utah program as the two States are working together in the Bear Lake region). These funds were not paid out last year making the net position look higher. This year those funds were paid out to the Utah Wildlife Resources Department for the AIS program, creating this decrease. However, with the increase of yearly funding from the States this net position should increase next year.

All State compliancy requirements were met. A full copy of the Audit is available at the Regional Commission Office.

- **Burdette Weston made a motion to approve the Audit and sign the Financial Certification for the 2021 Fiscal Year ending June 30, 2021.**

**Dan Fisher seconded the motion, motion carried.**

### **Aquatic Invasive Species Contract**

The Board decided to table this due to contract dates discrepancy

### **Aeon ai software demonstration**

The Board decided to table this until the Commissioners have the opportunity to take this information to each county and discuss this, and decide if they as Counties, are interested in investing in this software.

### **Staff Report**

Mitch Poulsen suggested having a joint meeting with Parks and Recreation and legislators for the month of October to update the legislators on projects at the State Parks are working on.

The Fish and Game Departments were very appreciative of the letter of support from the Regional Commission last spring to stop the harvesting of lake trout and moving them to another part of Idaho. They felt the letter had a major impact on the outcome of that project. They would also like to do a little outreach with the Regional Commission to strengthen agency bonds and connections between the States and the legislators which is the major roll of the Commission. They would like to meet on November 18<sup>th</sup>.

In a Breakout session for a trails meeting Mitch recently attended, there was discussion of GNAR communities (Gateway & Natural Amenity Region) GNAR Communities are small cities and towns outside of significant natural amenities such as national parks, public lands, ski areas, and scenic rivers throughout the western United States. Mitch encouraged the board to visit their website to see ideas for proactive planning for areas like these, which may also fit the current and upcoming needs of The Bear Lake Valley.

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**Approval of Minutes**

The minutes were reviewed and approved.

- **Ron Jensen made a motion to approve the minutes of the August 25, 2021 meeting.  
Ken Brown seconded the motion, motion carried.**

**Bills, Payroll**

The bills and payroll for the Bear Lake Regional Commission were reviewed, a motion was made to approve them.

- **Ken Brown made a motion to accept and approve payment of the September 2021 bills and payroll for the Bear Lake Regional Commission  
Burdette Weston seconded the motion, motion carried.**

**Adjourn**

With no further business, the meeting ended at 8:10 p.m.

- **Ken Brown motioned to adjourn the meeting of the Bear Lake Regional Commission  
Ron Jensen seconded the motion, motion carried.**

**Minutes Approved:**

  
Chairman

  
Date