

Bear Lake Regional Commission

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Minutes Bear Lake Regional Commission Garden City, UT January 26, 2022

Those in attendance:

Bradley Jensen- Board Chairman, Bear Lake County Commissioner
Sim Weston, Board Vice Chairman, Rich County Commissioner
Dan Fisher - City Council of Montpelier
Burdette Weston - Board Secretary, Mayor of Laketown
Albert Johnson, Bear Lake County at Large
Ken Brown - Rich County at Large
Mitch Poulsen - Executive Director- Bear Lake Regional Commission
Christy Jensen - Bear Lake Regional Commission

Also in attendance:

Tami Leonhardt- Bear Lake Convention & Visitors Bureau
Dave & Claudia Cottle- Bear Lake Watch
Ryan Rowland & Mike Hess- USGS

Excused: Mike Leonhardt - Mayor of Garden City
Roy Bunderson, City Council of Bloomington
Ron Jensen – Recreation

Chairman Bradley Jensen conducted the January 26, 2022, meeting of the Bear Lake Regional Commission, the meeting started at 7:00 pm.

Approval of Agenda

Commissioner Jensen asked for an approval of the agenda, The agenda was reviewed, and approved.

- **Burdette Weston motioned to approve the agenda with the amendment to add the Risk Management Policy & Procedures manual approval.**
Albert Johnson seconded the motion. Motion carried.

Election of Officers

A unanimous decision was made to suspend the election rules and install Commissioner Sim Weston as Chairman rotating from Idaho to a Utah representative for this upcoming year, with Commissioner Bradley Jensen as Vice Chairman and install councilman Dan Fisher as secretary/treasurer.

- **Ken Brown made a motion to suspend election rules and install Commissioner Sim Weston as board Chairman and Commissioner Brad Jensen as Vice Chairman with Dan Fisher as secretary/treasurer. Burdette Weston as alternate primarily for the signing of checks when necessary.
Albert Johnson seconded the motion. Motion carried.**

Change of Responsible Party Signature on 8822-B Form

Signing this form gives someone in the office the ability to speak with the IRS on tax related issues or questions for the Bear Lake Regional Commission.

- **Albert Johnson made a motion to approve the signing of the 8822-B IRS form that would authorize Christy Jensen to be the responsible party.
Dan Fisher seconded the motion. Motion carried.**

Ryan Rowland/ USGS Lake Water Quality Monitoring presentation

Bear Lake Watch, both States, Utah DEQ and Idaho DEQ, PacifiCorp, Bear River Commission, Bear Lake Regional Commission and the USGS have been involved since 2018 as partners with this water quality monitoring project, to collect data on Bear Lake. Ryan Rowland- Supervisory Hydrologist, head of the monitoring section at the USGS explained the project. Mike Hess- Hydrologist from the USGS also joined the meeting via Zoom. Mike has done a lot of the work on this project. Mitch Poulsen has also been contributing to this project by collecting discharge measurements from tributaries. This project is monitoring water quality, weather parameters, lake elevation & evaporation. Two platforms with different types of sensors have been placed seasonally on the lake to gather data. For more information on this project google “USGS Utah Water Science Center”, at the top of the page scroll across the banner and click the “Water Quality Box” on the picture of Bear Lake. This will give an overview of the project with pictures of the platforms and other information, including contact information for Ryan and Michael. An update for the board on this project will be planned for this time next year.

Moderate Income Housing Discussion

For consideration of time, the Moderate-Income Housing discussion will be discussed at a later date.

- **Dan Fisher motioned to Table the Moderate-Income Housing discussion.
Burdette Weston seconded the motion. Motion carried.**

Risk Management Policy & Procedures manual approval.

Last year Mitch Poulsen put together and presented the board for their approval a Policy and Procedures Manual that will lower the fraud risk of the Bear Lake Regional Commission from a moderate risk to a low risk level.

- **Ken Brown made a motion to adopt the Policy and Procedures Manual
Albert Johnson seconded the motion. Motion carried.**
- **Albert Johnson motioned to approve the signing of the Fraud Risk Assessment form.
Ken Brown seconded the motion. Motion carried.**

Approval of Minutes

The minutes were reviewed and approved.

- **Albert Johnson made a motion to approve the minutes of the November 18, 2021 meeting, and the December meeting.** (December's minutes confirmed that the meeting was canceled)
Burdette Weston seconded the motion, motion carried.

Bills, Payroll

Due to time constraints the bills and payroll for the December 2021 Bear Lake Regional Commission will be reviewed and ratified at the next meeting.

The bills and payroll for the Bear Lake Regional Commission were reviewed, a motion was made to approve them.


- **Sim Weston made a motion to accept and approve payment of the January 2022 bills and payroll for the Bear Lake Regional Commission**
Albert Johnson seconded the motion, motion carried.

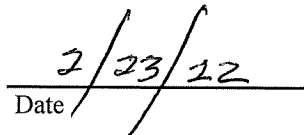
Adjourn

With no further business, the meeting ended at 8:29 p.m.

- **Ken Brown motioned to adjourn the meeting of the Bear Lake Regional Commission**
Burdette Weston seconded the motion, motion carried.

Minutes Approved:


Chairman


Date